

GUIDE FOR PAPER

Paper size

A4, 8 pages at maximum. The tables and the figures can be inserted in the text. The figures should be of a good contrast and intensity (300 dpi) and .jpg format. They should not exceed the size of the pages.

File format

Manuscript must be submitted as a Word file. Use Times New Roman font exclusively. Scientific names are to be in italic font. Measured values should be specified using SI units.

Margins

top: 3 cm; bottom: 3 cm; left: 2.5 cm; right: 2.5 cm

Heading

Times New Roman, 10 pt, italic, justified alignment, single line spacing

Paper should be organized in the following order:

- **Full Title**

Times New Roman, 14 pt, boldface, justified alignment, single line spacing

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- **Author Name**

Times New Roman, 12 pt, justified alignment, single line spacing

The family name is always presented before the initials of the given name.

- **Author Affiliation, Address, Country, Telephone and Fax number, E-mail**

Times New Roman, 12 pt, italic, justified alignment, single line spacing

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- **Abstract** (not more than 250 words)

Times New Roman, 11 pt, boldface, justified alignment, single line spacing

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- **Keywords** (list three to five key words not used in the title)

Times New Roman, 12 pt, justified alignment, single line spacing

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- **Introduction**

<<blank line>>

- **Materials and methods**

<<blank line>>

- **Results**

<<blank line>>

- **Conclusions** (Times New Roman, 12 pt, boldface, left hand margin)

<<blank line>>

These headings are to be in Times New Roman, 12 pt, boldface, left hand margin.

Subheads should be Times New Roman, 12 pt, italic, underlined, left hand margin.

Use a space before these headings and subheads but subsequent text continue without a space.

Text should be Times New Roman, 12 pt, justified alignment, single line spacing, indentation of first lines of all paragraphs: 1 cm.

- **Acknowledgements** (Times New Roman, 12 pt, boldface, left hand margin)

Times New Roman, 11 pt, italic, justified alignment, single line spacing, indentation of first line: 1 cm

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- **References** (Times New Roman, 12 pt, boldface, left hand margin)

In the text: the surname of the author(s) and the year of publication in parentheses.

All the citations should be given in the reference list and vice versa.

The reference list should be in alphabetical order and in chronological order for publications of the same author(s).

Please use the following format for your references:

Book:

Hatfield J.L., Karlen D.L. 1994. Sustainable Agriculture Systems. LEWIS PUBLISHERS.

Journal Paper:

Opit g. P., Nechols J. R., Margolies D. C., Williams K. A. 2005. Survival, horizontal distribution, and economics of releasing predatory mites (Acari: *Phytoseidae*) using mechanical blowers. *Biological Control*, 33, 344-351.

Chapter in book:

Unger P.W. 1996. Common soil and water conservation practices, In: Menachem Agassi, *Soil Erosion, Conservation and Rehabilitation*. DEKKER, USA. 239:266.

Conference Proceedings:

Korman G., Flohr W. 2006. Development of a constituent sensor for agricultural application. *Proceedings on CD-ROM XVI CIGR World Congress AgEng Bonn, 03-07 September 2006*.

Website:

Food and Agricultural Organization. 2007. www.fao.org

Insert a blank line between publications.

Tables

Titles go above the table and are to be in Times New Roman, 12 pt, boldface, left hand margin.

Example: **Table 1. Xyz xyz xyz**

Leave a blank line between the title and the table.

Solid lines are used in the heading and in the bottom of the table but are to be avoided in the body.

Figures

Titles go underneath the figure and are to be in Times New Roman, 12 pt, boldface, left hand margin. Example: **Figure 1. Xyz xyz xyz**

Leave a blank line between the title and the figure.